



TALBOT HOUSE



Ellesmere

A 7 – 18 Coeducational School

Head of House: Mrs. A. S. Done

Captains of House: Verity Buglass and Scott Phillips

11th March 2019

Dear Parent/Guardian,

On behalf of Talbot House I would like to invite you to join your son/daughter at the annual Talbot Dinner, which is to be held on the evening of Wednesday 3rd April 2019. The event will start with drinks in Ante-Chapel from 7.00pm followed by the meal at 7.30pm. The dress code is black tie or lounge suit for gentlemen and evening wear for ladies. The event should finish between 9.00pm and 9.30pm.

All pupils are expected to attend this function, which commemorates Talbot's achievements and recognises the hard work of the members of the House. It is also an excellent opportunity for parents of Talbot students to meet each other and members of staff in an informal atmosphere.

In order that catering details can be confirmed as early as possible with the kitchen staff, I would be grateful for a response by Friday 22nd March 2019. Pupils are not charged as they are expected to attend, however if they do not (without prior notification) then a charge will be made. The cost for adults will be £10.00 and this can be added to your College account.

I hope that you will be able to join us for this special occasion and look forward to seeing you.

Yours faithfully,

Please return FAO: Mrs A Done – Head of Talbot House / replies by email to: aldona.done@ellesmere.com

TALBOT HOUSE DINNER – WEDNESDAY 3rd April 2019

Name of Pupil/s: _____

In addition to my son(s)/daughter(s), I would like to reserve _____ additional places at the Talbot House Dinner on Wednesday 3rd April:

- a) I am happy for payment to be put on the College Account
- b) I enclose a cheque for £ _____
- c) I wish to pay by card: <https://www.ellesmere.com/payment>

I have the following dietary requirements: _____

Signed (Parent/Guardian): _____ Date: _____

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A Woodard School

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