



## REGISTRATION FORM

This form should be completed and emailed to the **Admissions Department** along with the following documents and the **Registration Fee** of £100.00. For payment options: [Click Here](#).

- ✓ Registration Form (hand signed)
- ✓ Student Picture (Passport type)
- ✓ Copy of child birth certificate
- ✓ Photocopy of personal details and photograph from their Passport
- ✓ School Report (current school)
- ✓ Personal Statement from pupil on choosing Ellesmere (max. 500 words)

<b>Child Name:</b>	
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### Entry Details (tick which apply)

Place Required / Proposed Year of Entry			
Yr. 3 (7+) <input type="checkbox"/>	Yr. 4 (8+) <input type="checkbox"/>	Yr. 5 (9+) <input type="checkbox"/>	Yr. 6 (10+) <input type="checkbox"/>
Yr. 7 (11+) <input type="checkbox"/>	Yr. 8 (12+) <input type="checkbox"/>	Yr. 9 (13+) <input type="checkbox"/>	Yr. 10 (14+) <input type="checkbox"/>
Yr. 11 (15+) <input type="checkbox"/>	Yr. 12 (16+) <input type="checkbox"/>	Yr. 13 (17+) <input type="checkbox"/>	
Boarding Status			
Day <input type="checkbox"/>	Weekly <input type="checkbox"/>	Full Boarding <input type="checkbox"/>	
Proposed Term of Entry			
<b>Academic Year (e.g. September 2021)</b>			
Michaelmas Term (September) <input type="checkbox"/>	Lent Term (January) <input type="checkbox"/>	Summer Term (April) <input type="checkbox"/>	
If Sixth Form <input type="checkbox"/>	A Level <input type="checkbox"/>	IB <input type="checkbox"/>	BTEC <input type="checkbox"/>
A Level or IB Subjects (if known)			
Sixth Form Applications			
GCSE subjects being taken		Predicted Grades	

<b>Pupil Details (BLOCK CAPITALS)</b>			
<b>Surname (As shown on Passport)</b>		<b>Sex:</b>	<b>Male      Female</b>
<b>First Names (As shown on Passport)</b>		<b>Preferred Name</b>	
<b>Date of Birth</b>		<b>Place of Birth</b>	
<b>Nationality</b>		<b>Religious Denomination</b>	
<b>First Language</b>		<b>Passport number</b>	
<b>Proposed month and year of entry</b>			
<b>Connection with the school</b>	Please mention below the names of other members of the family who are or have attended Ellesmere and specific connections with any Competitive or Boarding Houses.		
<b>Current Schooling</b>			
<b>Present School</b>			
<b>Head Teacher</b>		<b>Date of Entry</b>	
<b>Address</b>		<b>Telephone</b>	
<b>Email address</b>			
<b>Does your son/daughter have any boarding experience?</b>			
<b>Previous School(s), with dates of attendance</b>			

**Do you wish to apply for a Bursary?**

YES		NO	
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(Finance assistance can be applied for through the Bursary Application process. Details of this will be sent to those who indicate a preference above. Please note that funds are limited)

**Do you wish to apply for a Scholarship?**

YES		NO	
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(Detail of arrangements for tests and scholarship assessments will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a specific area. Further detail can be found in the scholarship brochures on the college website).

Parent Details			
First Signatory		Second Signatory	
Title (e.g. Mr, Mrs Ms)		Title (e.g. Mr, Mrs Ms)	
Forename		Forename	
Surname		Surname	
Address		Address	
Postcode		Postcode	
Tel (Day)		Tel (Day)	
Tel (Evening)		Tel (Evening)	
Nationality		Nationality	
Passport Number		Passport Number	
Email Address		Email Address	
Occupation		Occupation	
Relationship to child		Relationship to child	
Employers name and address		Employers name and address	
Marital Status	<b>Married</b> <input type="checkbox"/>	<b>Partners</b> <input type="checkbox"/>	<b>Separated</b> <input type="checkbox"/>
			<b>Divorced</b> <input type="checkbox"/>
If parents have different addresses – please indicate child’s primary residence			
Signature (hand signed)		Signature (hand signed)	
Date		Date	

Other people with parental or financial responsibility	
Relationship to Child	
Name	
Address	
Postcode	
Tel (Day)	
Tel (Evening)	
Email Address	
Occupation	
Employers name and address	
Signature (hand signed)	
Date	

#### International Applicant - Child Student Visa

If your child is a national resident of a country outside the EEA, or if you have provided a home address for correspondence outside the EEA, please note that the School is required to take steps to ascertain that your child has permission to be in the UK.

Please confirm whether your child will require sponsorship from the School to obtain a visa to study in the United Kingdom at this College (if applicable).

**Please note:** All Visa applications are managed by our Immigration experts at Sable International who will provide you with full support at each stage of the visa process. **This carries a surcharge.**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If another valid immigration category applies to your child please provide details below:

If your child has or will have a time restricted or temporary visa in any other immigration category (for example, as a dependent) please provide a copy of this when returning this form if you have it or as soon as you have it.

Please note that we reserve the right to:

- a) request further information and sight of documentation in support of your declarations regarding immigration;
- and
- b) to share information with UK Visas and Immigration (UKVI) and the Home Office for the purposes of compliance with our responsibilities as a licensed sponsor.

The School may be required to notify or supply information relating to your (i.e. the parents) or your child's right to enter, reside and / or study in the United Kingdom to UKVI and the Home Office (and to do so whether we sponsor your child or not).

**Pupil's Details****Pupil Information Sheet**

Forename(s)		Surname	
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**Academic**

What are your favourite Subjects and why?	
Do you have any non-curriculum interests? e.g Photography, Chess, etc.	
Are you involved in any academic pursuits outside of school?	

**Sports**

What sports interest you?	
What sports have you played?	
What school teams have you been in?	

**Arts - Musical**

What sort of music interests you?	
Do you play an instrument or sing? Which instrument?	
Do you play in a group or sing in a choir? Please tell us about it.	

**Arts - Drama**

What sort of plays interest you?	
If you have played a part in a play, please tell us about it. (Including involvement in technical or backstage activities.)	

**Leadership / Other**

Have you ever been in charge of anything; a captain, a prefect or monitor, etc. Please tell us about it.	
What other interests or activities would you like to be involved in?	

**Global**

Have you been involved in supporting community initiatives in school?	
Have you been involved in any outside charities / fundraising?	
Would you be interested in getting involved in some of our Global community projects?	

Do you have a family connection to the school?	Yes / No	If yes, what is the relationship?	
If 'Yes', which Competitive House were they in?			

# Confidential Information Form

<b>Child Name</b>	
<b>Parental Signature (first signatory)</b>	
<b>Parental Signature (second signatory)</b>	

*Please disclose any circumstances or conditions relating to your child of which the school should be made aware? **Please tick as appropriate:***

<b>ADHD</b>		<b>Dyslexia</b>		<b>Dyspraxia</b>	
<b>Autism</b>		<b>Asperger's Syndrome</b>		<b>Extra time in exams</b>	
<b>Hearing Impairment</b>		<b>Visual Impairment</b>		<b>Allergies (please specify below)</b>	

(Please give further details if you have ticked any of the headings above)

**(NOTE:** Please enclose the most recent Education Psychologist's report, if you have one. Please also send us any relevant medical, special needs or other educational reports you may have).

## DECLARATION

- I / We request that our child named above is registered as a prospective pupil.
  - I / We have paid by bank transfer \* / credit card \* / debit card \* / before returning this completed Registration Form duly signed by me / us.
  - Or enclose a cheque for the non-refundable **Registration Fee of £100**
- (Please delete as applicable)
- For payment options: [Click Here.](#)
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By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does not secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services, which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
3. in order to comply with our responsibilities as a registered Tier 4 sponsor, you consent to us notifying and/or supplying information relating to you and/or your child's right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
4. if applicable, the School may request from our child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/ or supplemental charges;
5. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
  - (i) administering its list of prospective pupils;
  - (ii) its registration, selection and/or admission procedures, including as set out above; and
  - (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils

## **DISABILITY NOTIFICATION**

*Please complete the attached Confidential Information Form, if applicable, to assist us with making any special arrangement required for your child when they visit the School or during any entrance assessments and subsequently if they are offered a place.*

Signatures			
<b>First Signatory</b>		<b>Second Signatory</b>	
<b>Name in full</b>		<b>Name in full</b>	
<b>Date</b>		<b>Date</b>	
If applicable, the signatures of Step-parent(s) / Legal Guardian(s)			
<b>Signature</b>		<b>Signature</b>	
<b>Name in full</b>		<b>Name in full</b>	
<b>Date</b>		<b>Date</b>	

Please return this form to: The Admission Department, Ellesmere College, Ellesmere, Shropshire, SY12 9AB or email [admissions@ellesmere.com](mailto:admissions@ellesmere.com)

**How we will use the information provided on this form.** The information contained on this form will be used by the College during the admissions process to manage your application for a place at the school. All information will be used, processed and retained in accordance with our Data Protection Policy – which can be found on the College website.



**Ellesmere College is a Woodard School**

**Company Registration 5066406**

**Registered Charity No. 1103049**