



S V Pritt-Roberts M.Ed.
Deputy Head Academic

22nd January 2021

Dear Parent,

Academic Options at Ellesmere College: Years 11 to 12

I wrote to you at the end of last term to outline the courses available as students move into the Sixth Form. In normal years we would have enjoyed seeing you at our Sixth Form Information evening however due to the extraordinary circumstances we are living through we may no longer meet face to face in that way so we have moved everything online. You can see the presentations via our website link www.ellesmere.com/the-schools/sixth-form-choices/

You can also download the full prospectus. When you land on the Sixth Form page please scroll down below the subject videos to the heading **Sixth Form Prospectus**.

The choices are made through our online system and a guidance document is attached. If you have any difficulties with access, please email our Director of ICT on andy.hassard@ellesmere.com

At this stage I need the course and subjects to be chosen from a list which is not yet in blocks. Once that information is gathered work will begin on building the blocks. Students are asked to choose three A level subjects, BTEC being two A levels so those choosing BTEC to choose one A level or the Extended Diploma that is equivalent to three. If choosing IB they are to select six subjects, at this stage I do not need to know whether higher or standard. I appreciate some students like to start with four and once the blocks are built they may do so provided it fits into the set pattern that enables the choices this exercise generates. If a student wishes to notify me what their fourth or back up subject is likely to be before the blocks are set then they can email me that information separately. They would need to do this by Friday 12th February, 2020.

How to complete options online

Pupils will have received an email from 'noreply@sims.co.uk' into their Ellesmere email account. They should login to their Ellesmere email where they will see the email. They are to navigate to the 'Accept Invitation' link in the e-mail then login by choosing the Microsoft option from the list presented and use their usual Ellesmere <http://www.ellesmereonline.com/>

Please find attached a guide to help navigate the Options On-line process.

Please ignore other portals that might be listed by the software provider, Capita, as we only use their options portal (we have other suppliers for parents' portal and activities).

The final date for the completion of the online options is Friday, 12th February 2021. Please ensure that your son/daughter does not delay in submitting their options since it is important that their choices influence decisions about subjects and circuits.

If further guidance is required please, in the first instance, contact your son or daughter's Tutor. Mr R Macintosh, Head of Careers, is the person to contact if your son or daughter needs careers guidance.

Yours sincerely,

S.V. Pritt-Roberts