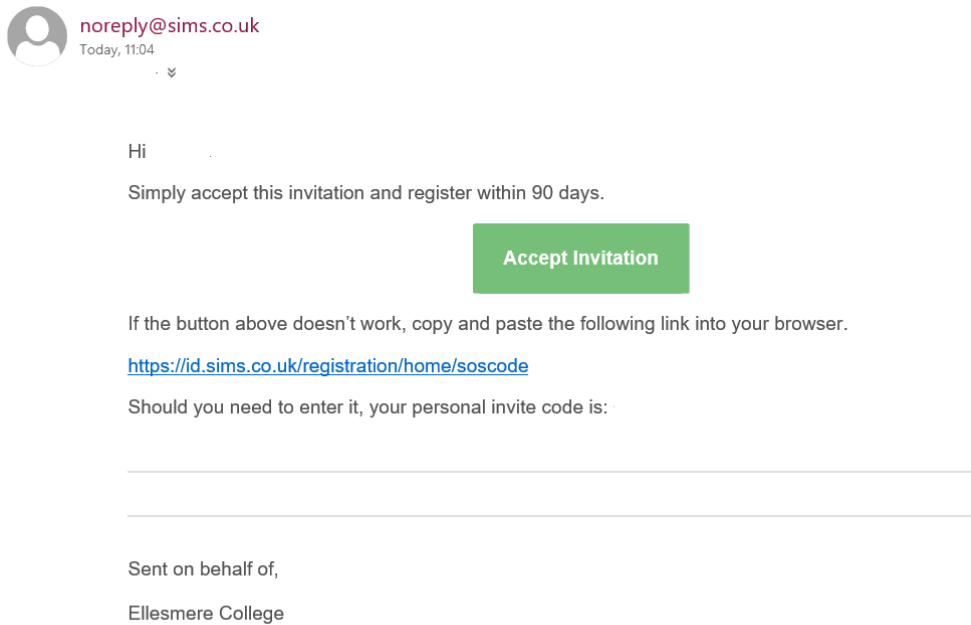
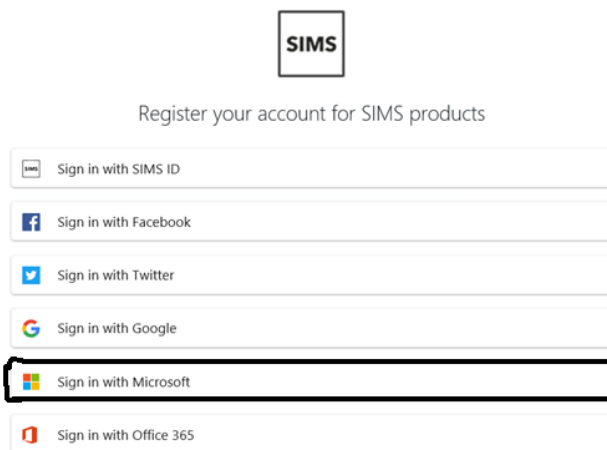


A guide for student access to Options-Online

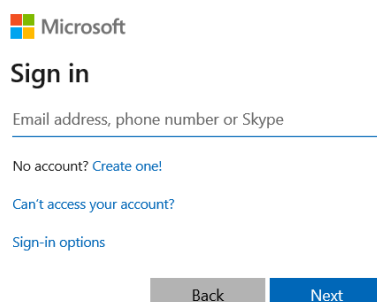
Students will receive the following e-mail from 'noreply@sims.co.uk'. This e-mail will go to their Ellesmere College address:



To access Options-Online, you will first have to register. To do this you need to **click on the 'Accept Invitation' button within the e-mail**. You will then be asked which account you would like to use to register. Choose 'Sign in with Microsoft' from the list that appears:



You should then **enter your Ellesmere e-mail address and password**



You will now be taken to the registration page. All the fields should be automatically filled in so you should **just click on the 'Register' button**. The invitation code is the same one that is shown on the e-mail that was sent to you.

Registration

You will have received a new service invite code from either Capita SIMS or from your school administrator.

Please enter the code below and tap or click Register.

Name (not you?)

Signed in with

Invitation Code

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Now you have to enter your date of birth and click 'Verify'

Registration - Answer Security Questions

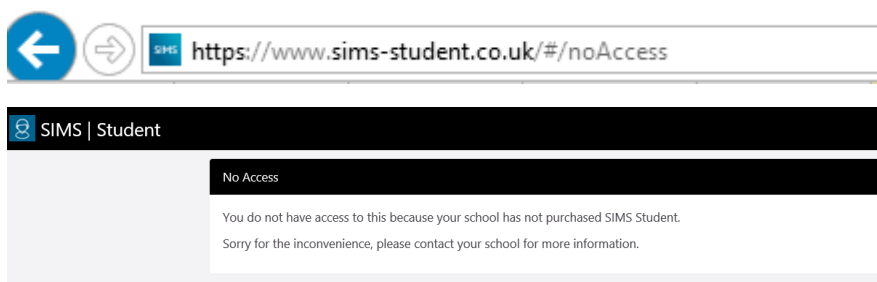
You are required to provide a second piece of information to confirm your identity.

What is your date of birth? (dd/mm/yyyy)

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Your account for accessing Options-Online will now be created.

Unfortunately the Options-Online software has a bug which means you will be taken to the wrong web page; which is shown below. The company who are responsible for Options-Online are currently working to fix this bug but for now, please ignore it. We have never purchased SIMS Student.

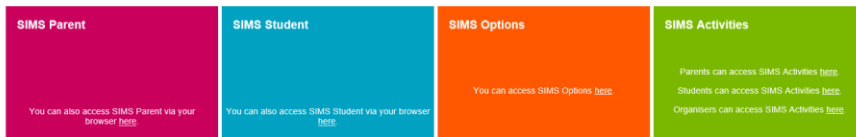


Once registered **you will receive another e-mail (this time from simsid@identityfor.co.uk)** which gives the following information:

Thank you for successfully registering your account with SIMS ID.

You will now be able to use this account to sign in to your school's SIMS Online Services products using the links below.

If you are an administrator for any of the SIMS Online Services products you can access the administration site [here](#).



Useful Links

Further information on how to get started with SIMS Online Services can be found at these links:

[SIMS Parent](#)

[SIMS Student](#)

[SIMS Options](#)

[SIMS Activities for Parents](#)

[SIMS Activities for Students](#)

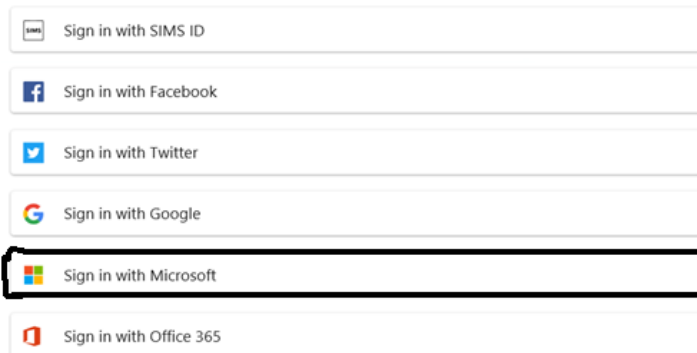
[SIMS Activities for Organisers](#)

Click on the 'SIMS Options' links. The links in the e-mail will take you to: <https://www.sims-options.co.uk>.

Students will then be asked to login. Again choose 'Sign in with Microsoft' and then use the account you used to register (which is your Ellesmere e-mail address along with your Ellesmere password).



Register your account for SIMS products



You will now be able to see your Option choices.

Please read the instructions on the Options-Online page and make your choices as you wish.