



Mrs C Westwood
MUN Director
Email: christina.westwood@ellesmere.com

6th October 2011

Dear Parents,

Model United Nations Conference Leiden, The Netherlands 17th – 20th November 2011

I am delighted to confirm your son/daughter has been selected to participate in LEMUN 2011 in Leiden, The Netherlands, 17th – 20th November 2011. In order for me to arrange transport and accommodation urgently, I would be grateful if you could sign the attached permission slip and parental consent form and arrange for payment as soon as you are able. Once I have made the final travel arrangements, I will confirm these to you in writing.

Yours sincerely,

To: Mrs C Westwood, MUN Director, Ellesmere College

Model United Nations Conference Leiden, The Netherlands 17th – 20th November 2011

Name of Student: _____

I give permission for my son/daughter to attend the Model United Nations Conference and to stay at the Pension Schaefer, Herensingel 1a, 2316 Leiden, Holland, Telephone 0031 71 52 18104

Payment Choice:

A. I enclose a cheque (payable to ELLESMERE COLLEGE) for the full amount of £255.

Or

B. I have contacted Mrs N. Martin-Jones (Finance Department) to arrange a bank transfer for the full amount.

Or

C. I have contacted Mrs N. Martin-Jones (Finance Department) by telephone to arrange payment by debit or credit card. (Please note: a 2% bank levy applies if paying by credit card.)

Signature: _____ Date: _____
(Parent)

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