

Please briefly outline your career aspirations
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*Religion What is your religious affiliation?
Are you a regular communicant?

*The College is part of the Woodard Foundation which is a Christian Foundation. Applications from all religions are welcome, and from those without any religious belief. However tolerance and respect of the religion of the school is expected from all employees. Teachers should be willing to supervise pupils as they participate in our Chapel services each week.

Driving: Are you entitled to hold a licence?.....
Please give details of any disqualifications

Do you suffer from any disability, chronic illness or disorder?
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Are there any reasonable adjustments to be made which will assist you in attending for interview and may be necessary should you be appointed?

Present Salary

Please list most recent INSET experience (past 12 months)
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The College is committed to safeguarding and promoting the welfare of its students and expects its staff to share this commitment. Applicants must be prepared to undergo child protection screening including checks with past employers, CRB and ISA. As part of our safeguarding children procedures we are obliged to have all gaps accounted for. We therefore need a full education history and employment history. Please explain any gaps in your education post-16 and employment record fully. Should you be shortlisted **we will contact referees prior to interview.**

Referees

Please give two names as Referees. One must be your current employer and neither can be anyone related to you. Please note that referees will be contacted if you are shortlisted **prior to your attendance** at interview. *Please do not use a current employee of Ellesmere College as a referee. All must be independent of the College.*

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Awareness and Consent – all applicants are required to read and sign below

I confirm that the information I have given on this Application Form is true and correct to the best of my knowledge.

I understand that the School will institute its own checks upon successful applicants with the Department for Children, Family and Schools, the Criminal Records Bureau and the Independent Safeguarding Authority and that failure to declare a conviction will disqualify me from appointment or result in summary dismissal.

I consent to Ellesmere College processing the information on this form, including any sensitive or confidential information as may be necessary during the recruitment and selection process and accept that checks on my background during this process must be conducted under the Department for Children, Family and Schools regulations and guidance relating to Safeguarding Children.

Signed: Date:

Name in Capitals

You may include a C.V. which will outline your skills and experience in more detail but this cannot be in place of completing this form.

It is recommended that you provide a letter in support of your application which should pay attention to the details outlined in the person specification for this post and demonstrating how you feel your skills and experience match the description of the job and the person specification.

Declaration:

This post is exempt from Rehabilitation of Offenders Act 1974 and in line with the Criminal Records Bureau code of practice, you are obliged to disclose previous convictions, cautions, bind-overs and any outstanding cases.

This will not be taken into account in the short-listing process but if you need to disclose something then you are to enclose a confidential statement for the attention of the Headmaster, who will not open it unless you are shortlisted for interview. Please return this form unsigned, together with your statement, in a sealed envelope marked: Personal – Headmaster. The contents of your statement will be discussed with you at interview

If you do not have anything to disclose please read the following statement and sign underneath

Declaration

I declare that I do not hold any previous convictions, cautions, bind-overs and or have any outstanding cases. The Secretary of State for Education has never issued me with a personal warning and that my name has never been included on List 99 as one who may not be employed in schools and I am not currently disqualified from working with children.

Signed: Date:

Name in Capitals

