



PHOTOGRAPH

Acceptance Form

Please complete this booklet and return it in the s.a.e. provided as soon as possible, enclosing the following:

- The Medical Form (in the separate envelope attached).
- A copy of your child's most recent school report.
- A cheque for the deposit of £200 to guarantee a place.
(This is refunded against the first term's fees.)

On return of this booklet you will be sent Information for New Parents.

Terms and Conditions and School Rules are enclosed with the booklet.
These are for you to retain.

Ellesmere College
ACCEPTANCE FORM
(Accepting the Offer of a Place)

Child's Full Name:	Date of Birth:
Name Generally Used:	
Date of Entry:	

I/We HEREBY ACCEPT the place which has been offered to us for our child (named above), on the terms of the letter containing that Offer and the Terms and Conditions referred to in it.

I/We ACKNOWLEDGE RECEIPT of a copy of the current School Rules which we have read and drawn to our child's attention.

I/We HEREBY DECLARE individually and jointly that:

- Terms and Conditions:* Before signing this form we have read and understood and we agree to Ellesmere College Terms and Conditions which will undergo reasonable change from time to time. We have retained a copy of the Terms and Conditions with our records.
- Discipline and Behaviour:* We agree to support the school on matters of discipline and behaviour and to conform to the rules of the school.
- Disabilities & Learning Difficulties:* We have disclosed or will disclose without delay any reason we have to know or suspect that our child has a learning difficulty or a disability giving rise to a special educational need (for example, dyslexia, dyspraxia, attention deficit disorder, visual or hearing impairment or any condition requiring use of a wheelchair).
- Medical Matters:* We attach in confidence all relevant information about any medical condition, health problem, allergy or disability which affects our child and/or which may prevent our child from taking a full part in the School's academic and games/sports curriculum and outdoor activities.
- Activities:* We agree to our child taking a full part in the School's academic and games/sports curriculum and outdoor activities and undertake to inform the school of medical or other conditions which may, from time to time, inhibit the involvement of the pupil.
- Court Orders:* We have informed the School if we are separated or divorced and if any court orders have been made in relation to our child or either of us (including any orders relating to financial matters):
- Parental Responsibility:* We both have parental responsibility for our child; we both agree that our child should attend the School and no other person's consent is required.
- Current school:* I confirm that fees payable to our child's current and any previous schools have been paid or will be paid in full before our child enters Ellesmere College.

9. *Cancellation/Withdrawal:* We will not cancel our acceptance of this place or withdraw our child from the School without first giving a full term's written notice or paying a term's fees in lieu of notice in accordance with the Terms and Conditions referred to above.
10. *Documents:* We confirm that before signing this form, we have seen or had an opportunity to see all the documents referred to in the Terms and Conditions and the School Rules and Regulations.

I/WE HEREBY GIVE THE FOLLOWING EXPRESS AUTHORITIES on behalf of ourselves and (so far as we are entitled to do so) on behalf of our child:

1. *Data Protection:* I/we consent to the School (through the Head as the person responsible) obtaining, using and holding "personal data" including "sensitive personal data" such as medical information, to be processed lawfully and fairly in accordance with the Data Protection Act 1998, for the purposes of safeguarding and promoting the welfare of our child and ensuring that all relevant legal obligations of the School and ourselves are complied with.
2. *School Fees:* I/we consent to the School making enquiries of our child's current or previous schools for confirmation that all sums due and owing to such school/s have been paid and we consent to your informing any other school or educational establishment to which you propose sending your child if any fees of this School are unpaid.
3. *School Trips & Transport:* We consent to our child taking part in school trips which do not involve an overnight stay or travel abroad and we consent to our child being carried by public transport or school transport driven in a responsible manner by an adult who is suitably qualified and insured.

I/WE ENCLOSE our cheque for £200 being the deposit which will be held without payment of interest in the general account of the School in accordance with the Terms and Conditions referred to above.

Name in Full: Relationship to the Child: Contact Telephone No: Address:	Name in Full: Relationship to the Child: Contact Telephone No: Address (if different):
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First Signature: Date:	Second Signature: Date:
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Please return this form and your cheque in the prepaid envelope attached, to the Headmaster's Secretary together with a confidential letter addressed to the Head if there are any matters of which we ought to be aware before your child enters the School, or once here.

ACADEMIC AND ADMINISTRATION INFORMATION

Note: CORRESPONDENCE, ACCOUNTS, AND REPORTS will be sent to the HOME address unless special instructions are given below. +Parents living ABROAD are asked to provide a GUARDIAN'S address in this country. CHANGES OF ADDRESS AND TELEPHONE NUMBERS, whether temporary or permanent, should be notified to the Headmaster's Secretary IMMEDIATELY.

PUPIL'S DETAILS

SURNAME: _____ FORENAMES: _____

PREFERRED FORENAME: _____

TO BE COMPLETED BY ADMISSIONS DEPARTMENT:

Date of Birth: **Gender:** M / F **Boarding Status:** Day / Weekly / Full Boarder

Start Term: Michaelmas / Lent / Summer **Year:**

Academic Year: 3 / 4 / 5 / 6 / 7 / 8 / 9 / 10 / 11 / 12 / 13

Academic Course: Pre Sixth / IB / A Level

Period of time in School: One Term Only / Full Year / Continuous / Other:

HOME LANGUAGE: _____ **RELIGION:** _____

BROTHER/SISTER'S DETAILS:

Name: _____ Date of Birth: _____ Current School: _____

Name: _____ Date of Birth: _____ Current School: _____

CONTACT'S DETAILS:

Priority 1 Parental Responsibility: Correspondence: Pupil Report:
(Please tick the boxes)

Relationship: _____ Title: _____
(ie. Mother/Father/Guardian) (ie. Mr/Mrs/Dr)

Full Name: _____

Home Address: _____
Student's Home? _____ Home Tel: _____
YES / NO _____ Home Email: _____
_____ Mobile No: _____

Occupation _____

Priority 2 Parental Responsibility: Correspondence: Pupil Report:
(Please tick the boxes)

Relationship: _____ Title: _____
(ie. Mother/Father/Guardian) (ie. Mr/Mrs/Dr)

Full Name: _____

Home Address: _____
Student's Home? _____ Home Tel: _____
YES / NO _____ Home Email: _____
_____ Mobile No: _____

Occupation: _____

Parental Responsibility: Correspondence: Pupil Report:

Priority 3

(Please tick the boxes)

Relationship: _____ Title: _____
(ie. Mother/Father/Guardian) *(ie. Mr/Mrs/Dr)*

Full Name: _____

Home Address: _____ Home Tel: _____
Student's Home? _____ Home Email: _____
YES / NO _____ Mobile No: _____

Occupation: _____

MEDICAL INFORMATION (any conditions or allergies):

NHS No: _____ Name of Family Doctor: _____

DIETARY REQUIREMENTS (Vegetarian or food intolerances):

CURRENT SCHOOL – HEAD TEACHER AND ADDRESS (Including Postcode):

(Please enclose a copy of your son/daughter's most recent school report)

Date Started at Current School: _____

Most recent assessments (if applicable/available) eg. School exams, SATs levels, GCSE:

Subject: _____	Result: _____
_____	_____
_____	_____
_____	_____

SPECIFIC EDUCATIONAL NEEDS:

English as an Additional Language: _____
Dyslexia: _____
Dyspraxia: _____
Gifted/Talented: _____
Additional Academic Information: _____

Special instructions concerning accounts or correspondence:

PUPIL INFORMATION SHEET – COMPETITIVE HOUSE

At Ellesmere pupils are placed in a 'competitive' House for the purposes of internal competition. This is a separate placement to that in a residential or academic House. The pupil remains attached to the competitive House for his or her time in the school.

To help us place pupils in such a way as to promote competition between Houses and so that we can get to know your strengths and interests we would be grateful if you could complete the form below.

SURNAME:

CHRISTIAN NAME:

DATE OF BIRTH:

PRESENT SCHOOL:

SPORTING:

What sports interest you?

What sports have you played?

What school teams have you been in?

What else can you tell us about your sporting interests?

MUSICAL:

What sort of music interests you?

Do you play an instrument or sing? If you do please say which instrument(s).

Do you play in a group or sing in a choir? Please tell us about it.

DRAMATIC:

What sort of plays interest you?

If you have played a part in a play please tell us about it. (You can mention more than one if you like.)

If you have ever been involved in the scenery, technical or other 'back stage' activities please tell us about them.

OTHER:

Have you ever been in charge of anything; a captain, a prefect or monitor etc. Please tell us about it.

What other interests or activities would you like to be involved in?

Thank you

INTERNAL USE:

House: _____ Class (Yrs 4-9) _____

C. House: _____ Options: _____

Tutor: _____ Start Date: _____

**Distribution: Copy to: DHP - DHA - Finance Secretary - School Secretary
Original returned to Admissions Department**